



Museums Australia National Conference 2010

REGISTRATION FORM

Please print clearly or type and keep a photocopy of this form for your records or register online at www.ma2010.com.au. The information submitted may be reproduced in the delegate list at the Conference and be used for all mailings. Please ensure the information you complete is correct.

Please complete the form and mail immediately with your cheque (if applicable) payable to **Museums Australia National Conference 2010** by or before **13 August 2010** to:

The Conference Managers
Museums Australia National Conference 2010
Level 10
51 Druitt St
SYDNEY NSW 2000
AUSTRALIA

OR

Fax: + 61 2 9265 0880

By completing this registration form you have read, understood and agree to cancellation policies, privacy statement and security requirements as stated on this form.

A. CONTACT DETAILS

Mr / Ms / Mrs / Miss / Dr / Prof / Other (please specify) _____

Surname _____ First Name _____

Organisation _____ Position _____

Address _____

City / Suburb _____ State _____ Country _____ Postcode _____

Bus Telephone _____ Bus Fax _____

Mobile _____ Home Telephone _____

Email _____

Preferred Name on Badge: _____

B. REGISTRATION FEES

Museum Victoria is proud to offer free general admission for MA2010 Conference Registrants to Melbourne Museum including Bunjilaka, Aboriginal Cultural Centre, Immigration Museum and Scienceworks for the duration of the conference, 28 September - 2 October 2010. For free entry, please present your conference badge at the admission desk. Offer excludes entry to *Titanic the Artefact Exhibition*, special exhibitions and events. Valid until 2 October 2010

NOTE: All fees include the 10% Goods and Services Tax (GST).

Registration Type	Early Bird (paid before or on 14 July 2010 AEST*)	Standard (paid from 15 July 2010 AEST*)
Conference Registration (28 September – 1 October)		
Member Registration	<input type="checkbox"/> A\$525	<input type="checkbox"/> A\$625
Member Concession [^]	<input type="checkbox"/> A\$465	<input type="checkbox"/> A\$575
Non Member	<input type="checkbox"/> A\$650	<input type="checkbox"/> A\$760
Non Member Concession [^]	<input type="checkbox"/> A\$560	<input type="checkbox"/> A\$660
Day Registration		
Member	<input type="checkbox"/> A\$250	<input type="checkbox"/> A\$350
Non Member	<input type="checkbox"/> A\$330	<input type="checkbox"/> A\$460
<input type="checkbox"/> Wednesday	<input type="checkbox"/> Thursday	<input type="checkbox"/> Friday
Regional & Remote Registration⁺ (2 October)		
Member	<input type="checkbox"/> A\$250	<input type="checkbox"/> A\$350
Non Member	<input type="checkbox"/> A\$330	<input type="checkbox"/> A\$460

* AEST – Australian Eastern Standard Time

[^] A Concession delegate registration includes full time students, pensioners and the unemployed. Please provide a letter of verification or a copy of the appropriate identification with your complete registration form. Please fax to +61 2 9267 5443

⁺ Registration for Regional and Remote day is complimentary to full Conference Registrants, however numbers are limited and bookings are essential.

Please book me into the Regional and Remote day on Saturday 2 October

Please note: *Confirmation of your registration will be sent to you within 10 working days from receipt of your registration form.*

B Registration Sub Total A\$_____

C. ART, CRAFT & DESIGN SPECIAL INTEREST GROUP

Art Craft Design National Network - Focus on Design 2010

Ian Potter Museum of Art

Location: Melbourne University

Date: Tuesday 28 September 2010

Time: 1pm- 4:30pm

A session developed to support the Museums Australia National Conference and to enhance the position of the arts in the conference program. This is in addition to the many art, craft and design-related papers including a further ACDNN session, which will be included in the rest of the conference. This session is intended to provide just one more reason to attend the Museums Australia 2010 National Conference in Melbourne.

The session will focus on the position of design in museums and arts practice through presentations from sector professionals working in international, national, state and regional contexts.

Costs include afternoon tea and Conference Welcome Reception.

NOTE: All fees include the 10% Goods and Services Tax (GST).

Registration Type	
MA Members attending main conference	<input type="checkbox"/> A\$35
MA Members not attending main conference	<input type="checkbox"/> A55
Non Members attending main conference	<input type="checkbox"/> A\$55
Non Members not attending main conference	<input type="checkbox"/> A\$75

C Special Interest Group Sub Total A\$_____

D. SOCIAL PROGRAM

NOTE: All fees include the 10% Goods and Services Tax (GST) and all fees are in Australian Dollars.

Conference Welcome Reception Tuesday 28 September 2010

The Welcome Reception is included in the registration fee for **Full Conference** delegates only and those attending the **Art, Craft & Design Special Interest Group**. If you would like to purchase tickets for partners and guests, please indicate the number of tickets required. **Day Registration** does not include the Conference Welcome Reception. If you would like to attend this function you are required to purchase a ticket.

For catering purposes, please indicate by ticking the box below if you will be attending.

Yes I will be attending the Welcome Reception

I require _____ **additional** ticket/s x A\$25 = A\$_____

Regional & Remote Welcome Reception/Conference Closing Reception Friday 1 October 2010

This function is included in the registration fee for **Full Conference** delegates and **Regional & Remote** delegates. If you would like to purchase tickets for partners and guests, please indicate the number of tickets required.

Note: numbers for this function are limited to 120 people, preference will be given to delegates registered for the Regional & Remote day on a first-come first -served basis.

For catering purposes, please indicate by ticking the box below if you will be attending.

Yes I will be attending the Regional & Remote Welcome Reception / Conference Closing Reception

I require _____ additional ticket/s x A\$15 = A\$ _____

Name of additional attendee/s: _____

Cocktail Drinks at the State Library of Victoria Wednesday 29 September 2010

The Cocktail Drinks at the State Library of Victoria is **not** included in the registration fee for delegates. If you would like to purchase tickets, please indicate the number of tickets required.

I require _____ ticket/s x A\$45 = A\$ _____

Name of additional attendee/s: _____

Conference Dinner Thursday 30 September 2010

All delegates attending the Conference Dinner in the Great Hall at NGV International will receive a complimentary adult ticket to see the *European Masters: Städel Museum, 19th-20th Century* exhibition in their conference satchels. The ticket can be used for entry to the exhibition on any day during normal exhibition opening hours.

The Conference Dinner is **not** included in the registration fee for delegates. If you would like to purchase tickets, please indicate the number of tickets required.

I require _____ ticket/s x A\$90 = A\$ _____

Name of additional attendee/s: _____

NOTE: Payments for the Welcome Reception, Cocktail Drinks and Conference Dinner are non refundable from 27 August 2010.

D Social Program Sub Total A\$ _____

E. ACCOMMODATION

- A minimum one night's deposit hotels must be paid or credit card details must be given at time of booking to secure your reservation.
- Bookings made on or after **23 August 2010** must be secured with credit card details.

As rates may fluctuate please visit the online registration form or the website www.ma2010.com.au to view current room rates.

It is recommended that you visit the website to view hotel information and fact sheets, hotel maps and our flexible booking terms and conditions.

Hotel and Deposit Requirements

Nightly rates include one daily Tram pass for a single occupancy, two daily Tram passes for a double or twin occupancy.

Star Rating	Hotel	Room Type	Room Only Rate per room per night	Bed & Breakfast Rate per room per night	Number of nights required	Deposit
5	Grand Hyatt Melbourne	Standard Room Single <input type="checkbox"/> Incl. 1 Daily Tram pass	<input type="checkbox"/> A\$270	<input type="checkbox"/> A\$290		
		Standard Room <input type="checkbox"/> Double <input type="checkbox"/> Twin Incl. 2 Daily Tram passes	<input type="checkbox"/> A\$270	<input type="checkbox"/> A310		
4	Vibe Hotel Carlton	Standard Room Single <input type="checkbox"/> Incl. 1 Daily Tram pass	<input type="checkbox"/> A\$145	<input type="checkbox"/> A\$167		
		Standard Room <input type="checkbox"/> Double <input type="checkbox"/> Twin Incl. 2 Daily Tram passes	<input type="checkbox"/> A\$155	<input type="checkbox"/> A\$199		

Important - Please complete this section

Arrival/Check in Date _____ ETA _____
 Departure/Check out Date _____ ETD _____

Please note: For most hotels check in time is 1400 hours. If you wish to guarantee check in prior to 1400 hours you will need to pre-book for the night before.

I wish to guarantee early check in by pre-booking and paying for the previous night on ____/____/____

I will be sharing this room with _____

Special Requirements e.g. smoking/ non smoking room (subject to availability)

I do not require the Conference Managers to book accommodation for me. I have made my own arrangements. I will be staying:

- _____ (name of hotel)
- with friends or family
- local resident

Please indicate below whether you wish to pay for your entire stay:

- Yes, I wish to pay for my entire stay now
- No, I only wish to pay the one night's deposit now

Accommodation Refunds – The deposit is non refundable if you cancel your accommodation booking on or after **23 August 2010** and will also be forfeited if you do not arrive on the date for which you have booked. Cancellations must be in writing.

For all bookings that have been paid in full. Please note if you do not arrive at the hotel on the specified date the hotel will hold the room for each paid night and all monies will be retained by the hotel.

E Accommodation Sub Total A\$ _____

I. CANCELLATION POLICY

Cancellations received in writing at the Conference Office by 15 July 2010 will be accepted and all fees refunded less an A\$100 administrative fee. Cancellations received before 27 August 2010 will receive a 50% refund of fees paid. After 27 August cancellations cannot be accepted and will not be refunded, however transfer of your registration to another person is acceptable. The full name and details of the person that will replace you must be advised in writing to the Conference Office prior to the Conference. No refunds will be made for non-attendance at the Conference.

Please forward your completed form with payment to:

Mail

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